

Indian Institute Of Information Technology, Allahabad



The Constitution

Student's Gymkhana

PREAMBLE

To create an ambiance of freedom and equality grounded in the basic human principles of justice and sound moral judgment. To foster innovation and create an atmosphere of academic excellence for the holistic development of the students

And

for advancing the general welfare of our fellow students

We, the students of the Indian Institute of Information Technology, Allahabad, resolve to constitute a self-governing democratic organization called Students' Gymkhana and do hereby adopt this Constitution.

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1. Name and Location

- a. The Congregation of the Members, the President, Students' Gymkhana, and the advisory body, Students' Gymkhana, shall be known as "**Students' Gymkhana,**" and its address shall be "**Students' Gymkhana, Indian Institute of Information Technology Road Devghat, Jhalwa, Prayagraj, Uttar Pradesh 211015**".
- b. Gymkhana legislative body shall be known as the Student Senate. Students' Gymkhana, its elected members, and nominated members shall be the senate members and shall be known as Senators.
- c. The Student Senate meeting among all members shall be known as the General Body meeting. The meeting shall be conducted abiding by all the rules and regulations mentioned in the Senatorial Regulatory & Discipline Committee.

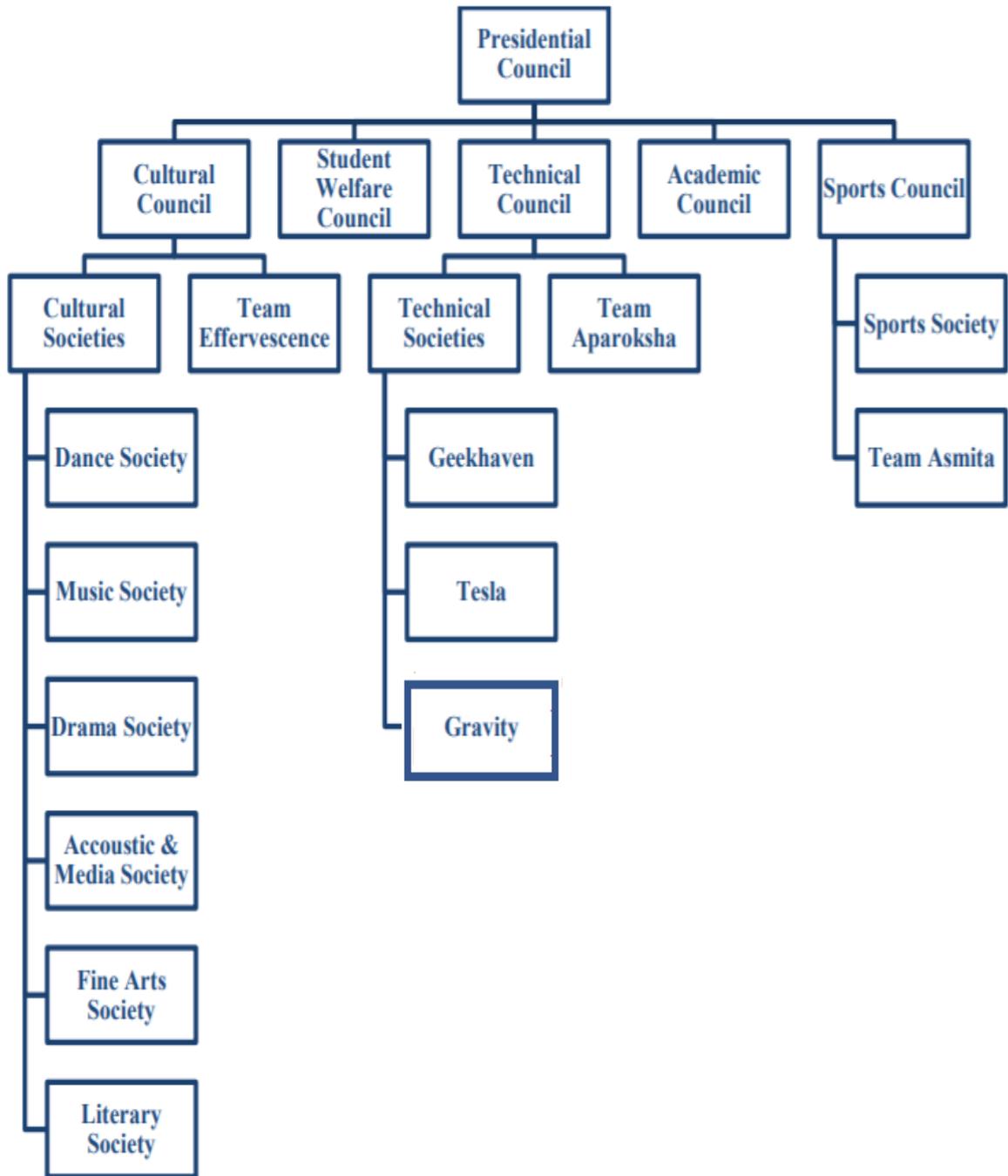
2. Objectives

The Students' Gymkhana Council of the Indian Institute of Information Technology, Allahabad, shall consist of elected representatives. The Council shall have the following aims and objectives:

- a.** The Gymkhana shall strive to live up to the vital role students have to play in the institute's development.
- b.** The Gymkhana shall endeavor to foster and promote academic, technical, cultural, sports, and welfare activities in the institute.
- c.** The Gymkhana shall endeavor to raise common grievances and demands of students with competent authorities.
- d.** The Gymkhana shall promote and safeguard the genuine interests of the student community and monitor the maintenance of infrastructure provided by the institute.
- e.** The Gymkhana shall form various councils and other associations to achieve the above-mentioned aims and objectives.

3. Organizational Structure

The Gymkhana shall function with the following hierarchy.



4. Elections

Elections shall determine the Senators of the Gymkhana, and it shall ensure appropriate representation of the students in the Gymkhana in terms of their batch strength.

- a.** Elections shall be held within two months of the reopening of the institute after winter break. However, due to unavoidable/abnormal circumstances, it may be postponed indefinitely till the time normalcy is restored.
- b.** The Associate Dean (Students' Affairs)/Dean(Students' Affairs) shall appoint a faculty member to serve as the Chief Election Commissioner (C.E.C.) for the Gymkhana elections. In addition, the Associate Dean (SA)/Dean (SA) shall be the ex-officio Chairperson of the Election Advisory Panel.
- c.** Elections shall be controlled by the office of the Chief Election Commissioner, who shall act with the suggestions of an advisory panel consisting of the Director, Registrar, Associate Dean (Students' Affairs), Chief Proctor, Gymkhana President, and other faculty representatives.
- d.** The Chief Election Commissioner (C.E.C.) shall be appointed within the first month after reopening of the institute after the winter break. And within the next month, he/she shall decide how representation of students shall be incorporated in the Students' Gymkhana during special circumstances.
- e.** Elections shall be held in fully automated voting software developed by the students.
- f.** This election shall be referred to as the General Election of the Gymkhana.
- g.** Nominations shall be accepted online and shall undergo due scrutiny by the electoral advisory panel, and then they shall be either accepted or rejected by the Chief Election Commissioner.
- h.** For a student to be eligible for being a nominee in the elections, they must have a CGPI of 7.5 or above till the immediate previous semester. Students must not have any active backlog at the time of nomination.
- i.** The four (5) principal office-bearers of the Gymkhana, i.e., The President, the Vice-President, the General-Secretary, the Presidential Council Member(UG), and the Presidential Council Member(PhD), shall be elected by the elected representatives in the presence of Associate Dean (Students' Affairs) from among the elected members of the Gymkhana. Therefore, this election shall be referred to as the election of Office-Bearers. All the office bearers must be elected members of the Gymkhana.

- j.** In case of a tie of votes, candidates shall be allowed to give a speech in front of the elected members, and voting shall be done again. If the tie is not broken, candidates shall be asked to speak again, followed by voting. If the tie is not broken, then CGPI shall be used for selecting the candidate.
- k.** The CEC has the right to redistribute seats among the different branches if there are eligible candidates within a branch.

4.1. Eligibility Criteria for the Principal Office-bearers

The students must satisfy the following eligibility criteria at the time of the election:

- a.** President: B. Tech. 3rd Year Student
- b.** Vice President: M. Tech./MBA Student
- c.** General Secretary: B. Tech. 2nd Year Student
- d.** Presidential Council Member(UG): UG student
- e.** Presidential Council Member(PhD): PhD student

4.2. Seat Matrix

- a.** For every 50 students, there will be an elected Students' Gymkhana representative who will ensure appropriate representation of the students in the Gymkhana.

5. Director Nominees

- a.** In the event of a certain number of seats of the Students' Gymkhana being vacant, the Presidential Council Shall consult with the Associate Dean(SA)/Dean(SA) and Director and propose candidates which it deems fit to represent adequately and appropriately the interests of the students of the Institution as honorable members of the Students' Gymkhana. In deliberation with the Associate Dean (SA) / Dean (SA) and President of the Students' Gymkhana, the Director shall then decide which of the proposed members to nominate as Director Nominees.
- b.** Even in the absence of vacant seats, the Presidential Council may exercise its discretion and propose candidates while providing due justification to the Director for consideration. The Director has the power to nominate a maximum of five candidates in the Students' Gymkhana.
- c.** The Presidential Council shall be required to provide a comprehensively written undertaking warranting that the candidate satisfies all the eligibility criteria mentioned in para 5.4 and provide legitimate reasons justifying their support for the candidate.
- d.** The maximum number, in the event that one gender is not inadequately represented in Students' Gymkhana, the Director may exercise his discretion and nominate two additional members towards the same end.

5.1. Eligibility Criteria for Members

- a.** For a student to be eligible for being a Director nominee, they must have a CGPI of 7.5 or above till the immediate previous semester.
- b.** The candidate must not have any cases of unfair means registered against their name currently.
- c.** The candidate must not have participated in the general election.

6. Office Bearers

The roles of the office-bearers of Gymkhana are described in this section.

6.1. The President

- a. The President is the interface between the Students' Gymkhana and the Institute administration.
- b. The President may report directly to the Director of the Institute if needed.
- c. The President may issue rules, regulations, and instructions called executive orders.
- d. The President may chair and preside over any meeting of Councils of the Gymkhana.
- e. Any agenda that needs to be tabled in the Senate by the councils must require his/her prior approval.
- f. In the event of non-appointment of the Secretary of any council, on the grounds of incompetence, the President holds the right to appoint Secretaries of various councils.

6.2. The Vice-President

- a. The Vice President of the Gymkhana is the Leader of the Senate and reports to the President.
- b. The Vice President shall act as the interface between the President and the Senate.
- c. The Vice President shall be a component in the executive decisions being taken by the President.
- d. The Vice President shall provide advice and support to the President and General Secretary.
- e. The Vice-President shall act as the President in the absence of the President unless specified by the President.
- f. The Vice-President shall be the ex-officio Chairperson of the PG academic councils.

6.3. The General Secretary

- a. General Secretary shall report directly to the President.
- b. She/he shall be responsible for maintaining all the finances of the Gymkhana, making arrangements for funds as and when required by the other councils or standing committees.
- c. She/he is also responsible for preparing the Budget of the Gymkhana.
- d. She/he shall be a component in the executive decisions being taken by the President.

- e. The General Secretary shall act as President in the absence of the President and Vice President.
- f. She/he shall be the ex-officio Chairperson of all the Councils of Gymkhana except the Presidential Council.
 - i. Academic Council
 - ii. Cultural Council
 - iii. Sports Council
 - iv. Technical Council
 - v. Students' Welfare Council

6.4. Presidential Council Member (UG)

The Presidential Council Member (UG) oversees and coordinates the Senate and the Gymkhana.

- a. Presidential Council Member (UG) shall be an elected Students' Gymkhana member from UG who will be a part of the Presidential Council and oversee and coordinate the Senate and the Gymkhana.

6.5. Presidential Council Member (PhD)

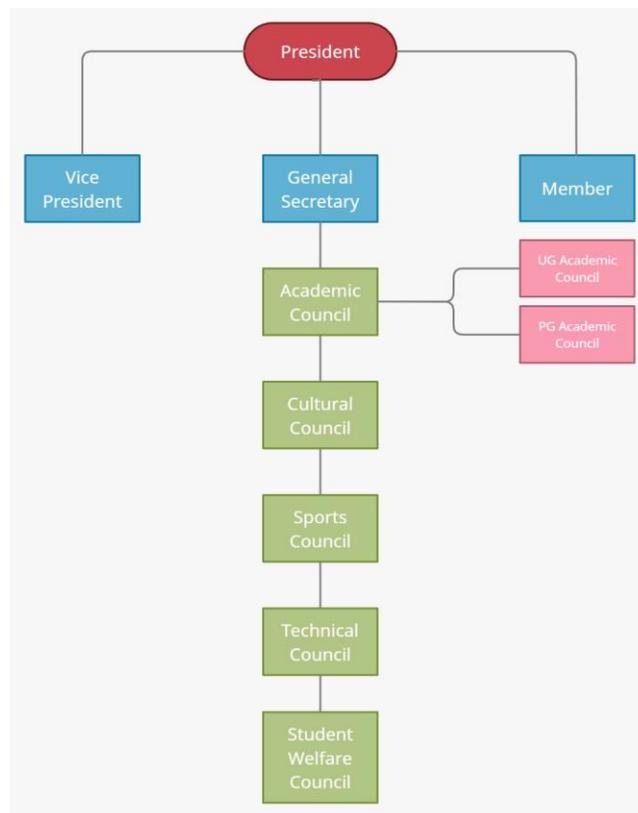
- a. Presidential Council Member (PhD) shall be an elected Students' Gymkhana member from PhD who will be a part of the Presidential Council and oversee and coordinate the Senate and the Gymkhana as a whole.

7. Gymkhana Councils

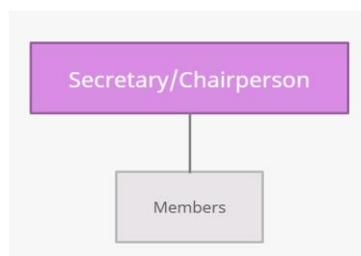
The Students' Gymkhana has the following Councils:

- a. Presidential Council
- b. Academic Council
- c. Cultural Council
- d. Sports Council
- e. Technical Council
- f. Students' Welfare Council

The Councils shall function with the following hierarchy.



The Standing Committees shall have only two layers, the Chairperson and the Members and shall be under the aegis of their respective Councils.



7.1. Power of the Councils

- a. The Councils have the organizational structure as defined in para 7.
- b. The Presidential Council shall select the Secretary of all the councils except the Presidential Council.
- c. The scope of the various councils is described in the subsequent sections.

7.2. The Presidential Council

- a. It is the highest decision-making body of the Gymkhana responsible for all Executive decisions.
- b. This Council shall have five members: the President, the Vice-President, the General-Secretary, Presidential Council Member (UG), and Presidential Council Member (PhD), who shall be responsible for overseeing and coordinating the functioning of the Senate and the Gymkhana as a whole.
- c. The President shall be the ex-officio Chairperson of the President Council.

7.3. Academic Council

- a. It shall be in charge of all the academic decisions.
- b. This Council shall address all issues related to the academic front.
- c. It is further divided into two councils, namely Under Graduate Academic Council and Post Graduate Academic Council.
- d. This Council will be having a direct interaction with the Deans and the HoDs of the respective departments.
- e. The Academic Council with the consent of the Presidential Council will recommend a faculty from each department for the role of Faculty Advisor for the smooth functioning of academic issues.

7.4. Under Graduate Academic Council

- a. It shall be overseen by the Academic Secretary on behalf of the General Secretary.
- b. This Council shall be responsible for decision-making in all academic matters related to undergraduate courses.
- c. This Council shall act as the interface to voice the student body's concerns to the teaching faculty.

- d. The Council shall help individual students tackle their specific academic problems and take up their issues with the respective authorities.
- e. The UG Academic council shall select the DUGC representatives from various batches with the consent of the Presidential Council.

7.5. Post Graduate Academic Council

- a. It shall be overseen by the Academic Secretary on behalf of the Vice President.
- b. This Council must have at least two Members from 2nd-semester postgraduate programs.
- c. This Council shall effectively represent the student body's views on academic matters, especially those related to postgraduate courses.
- d. The Council shall help individual students tackle their specific academic problems and take up their issues with the respective authorities.
- e. The PG academic council shall select the other representatives like SPGC and DPGC nominees of various batches with the consent of the Presidential Council.

7.6. Cultural Council

- a. It shall be overseen by the Cultural Secretary on behalf of the General Secretary.
- b. This Council shall be responsible for the promotion of Music (Virtuosi), Dance (Genetix), Literary (Sarasva), Drama (Rangtarangini), Fine-arts (Nirmiti), and Acoustic and Media (Thunderbolt) societies to preserve the cultural heritage of the institute and inculcate among students the sense of cultural unification.
- c. The annual cultural festival "EFFERVESCENCE" shall be organized by the Cultural Council.

7.7. Sports Council

- a. It shall be overseen by the Sports Secretary on behalf of the General Secretary.
- b. It shall be in charge of maintaining a proper sports infrastructure system in the institute.
- c. Its functions include organizing and coordinating all the sports events under the Sports society of the institute SPIRIT.

- d. The annual sports festival "ASMITA" shall be organized by the Sports Council.

7.8. Technical Council

- a. It shall be overseen by the Technical Secretary on behalf of the General Secretary.
- b. This Council shall be responsible for technical standardization, upgradation, and advancement of the existing facilities.
- c. The Council shall provide the students support and opportunity to innovate, learn, create, try new things in the miraculous world of technology and showcase their talent under the technical societies (GeekHaven, Tesla & Gravity) and their respective wings.
- d. The annual technical festival "APAROKSHA" shall be organized by the Technical Council.

7.9. Students' Welfare Council

- a. It shall be overseen by the Students' Welfare Secretary on behalf of the General Secretary.
- b. The Council shall look after the following areas like hostel affairs, discipline, infrastructure, and grievance redressal.
- c. It must act in the students' general interest and take up matters affecting the welfare of the students and the institute.

8. Standing Committees

In order for the Gymkhana to function smoothly, the following standing committees shall be formed by the Presidential Council at the very onset of functioning of the Gymkhana. The sole mandate for all the standing committees in the Students' Gymkhana is to submit recommendations for consideration and deliberation followed by suitable action by the President of the Students' Gymkhana.

8.1. Ph.D. Cell

This cell shall work in association with the Academic Council and shall address the issues related to Ph.D. students. Ph.D. The cell shall discuss matters of common interest to all the Ph.D. students of the institute. The scope of the Ph.D. cell is as follows:

- a.** Chairperson and Convener shall be the office bearers of the Ph.D. cell and shall hold all the legislative and executive powers among the cell.
- b.** One Ph.D. student among the elected ones shall be the Chairperson of the cell. In the case of more interested candidates, the presidential Council shall conduct an election for the same.
- c.** The Chairperson, Ph.D. cell shall preside over all meetings of the Ph.D. cell and shall be responsible for implementing the decision of the Ph.D. cell.
- d.** There shall be a convener for this cell which shall directly report to the Chairperson of the Cell. The Presidential Council shall appoint the Convener.
- e.** The Convener, Ph.D. cell shall maintain the records of the cell. In addition, they shall take up executive work on the explicit direction of the Chairperson.
- f.** The members of the Council shall be the other Ph.D. students in the students' Senate and shall look through all the matters of the Ph.D. students.
- g.** In matters of higher importance, the Ph.D. can convene cell meetings, including the members of the Presidential Council.
- h.** The cell may be allowed to expand their wings if necessary after the due consent of the Presidential Council.

8.2. The Hostel Affairs Committee

- a.** This standing committee shall be under the aegis of the Students' Welfare Council (SWC) and shall be chaired by the Coordinator, SWC.

- b. This committee shall consist of the members of SWC and hostel Representatives (to be appointed by SWC) from each hostel.
- c. The hostel representatives shall be responsible for the formation of their respective hostel committees.

8.3. The Senatorial Regulatory & Disciplinary Committee

- a. It shall be a 3-member committee directly reporting to the President. The General Secretary shall be the ex-officio Chairperson of the committee. The presidential council member shall be one of the members of the committee, and the President shall appoint the remaining members.
- b. This standing committee shall ensure the regular and smooth functioning of the Student Senate. This committee shall ensure the attendance and regularity of the Gymkhana members in their respective meetings.
- c. The committee shall be responsible for the overall arrangements in the General Body meeting.
- d. The committee shall follow a fixed warning-penalty system that shall be applicable to all the gymkhana members.
- e. This committee shall draft the minutes of every Gymkhana meeting.
- f. In matters of the Senate, the decision shall be taken by a simple majority present in the meeting (i.e., 50% +1).
- g. The President shall be the ex-officio Chairperson of the student senate. The General Secretary shall be the ex-officio secretary of the student senate.

8.4. The Financial Affairs Committee

- a. The Students' Gymkhana shall acquire funds for a given semester through the fees paid by the student, which is a figure of Rs. 1100.
- b. The institute shall also donate a suitable amount to the Students' Gymkhana, which shall equal the Students' Gymkhana's amount from the students.
- c. This committee shall consist of all the Secretaries of the various councils and shall be chaired by the General-Secretary in the supervision of the President.
- d. The primary role of this committee shall be to approve all the financial bills. This committee shall work in association with the office of Associate Dean (SA)/Dean (SA).

8.5. Network and Computer Committee

- a.** This committee shall consist of no more than 15 members (both from Gymkhana and outside).
- b.** The General Secretary chairs this committee.
- c.** This committee shall be responsible for formulating the network policies and allotment of hardware and software to the labs.
- d.** It shall ensure the state-of-the-art IT/ECE infrastructure is being maintained in the institute.
- e.** This committee shall work in association with the Server-Room of the Institute and shall be under the aegis of the Technical Council.
- f.** The Network and Computer Committee meetings shall be convened by the Institute System Administrators at least once a month; any members can request an emergency meeting.

8.6. The Constitutional Affairs Committee

- a.** It shall be a three-member committee chaired by the President, and this committee must approve any change in the Constitution before being placed in the Senate.
- b.** Any amendment in the Constitution shall require a two-thirds majority of the senate present.

9. Societies

- a.** The Gymkhana shall form the societies within the following frameworks to ensure a healthy co-curricular life for the students.
- b.** Societies are the autonomous bodies affiliated with the Councils of Gymkhana.
- c.** Societies shall consist of the following layers:
 - i.** Coordinators (Maximum 3 Coordinators)
 - ii.** Senior Members (Maximum 5)
 - iii.** Members (Maximum 15)
 - iv.** Volunteers (Open to all)

9.1. Appointment Procedure

The appointment of the above members is given in the following section.

9.2. The Coordinators

Nominations shall be open to students, and the students shall be selected by the deliberation and decision of the following people:

- a.** Presidential Council, Students' Gymkhana
- b.** Associate Dean (SA)/Dean (SA) and Faculty in Charge of the respective Council.
- c.** Secretary of Council to which the Society is affiliated
- d.** Previous Coordinators of respective Societies

The coordinators shall be responsible for maintaining all the Society's finances, making arrangements of funds as and when required by the Society. They shall be responsible for the Society's budget in coordination with the General Secretary. The coordinators shall report all the matters/activities and financial affairs of the Society to the Secretary of the respective Council and further directed to the Presidential Council.

9.3. The Senior Members

- a.** Members shall be appointed by the coordinators of Societies and Secretary of the respective Council with the consent of previous coordinators.
- b.** The Presidential Council shall be informed about the same.

9.4. The Members

Members shall be appointed by the Societies' and Secretary of the respective Council and Presidential Council shall be informed about the same.

9.5. The Volunteers

The members of the Society shall appoint volunteers of the particular Society with the supervision of coordinators and Secretary of the respective Council.

10. Hobby Groups and Other Affiliated Bodies

In order to encourage and nurture any creative activity among the students and to organize any traditional occasion, the Gymkhana allows the students to form hobby groups within the following frameworks.

- a.** A hobby group is an association of 5 or more people united by a common interest or goal. Such Groups shall identify themselves with a Council with the written consent of the coordinator of respective Council.
- b.** Hobby Groups shall be responsible for generating their funds. No funds from Gymkhana shall be given for Day-to-Day activities of Hobby Groups. However, they can collect donations from the students only if they are willing to and depending on the occasion.
- c.** Hobby Group shall function through a Captain/Coordinator/Manager, who shall be held responsible for activities of the Group.
- d.** However, the Gymkhana shall facilitate in arranging institute infrastructure for the Hobby Groups if intimidated at a prior stage.
- e.** However, in case there is a clash between the interests of a hobby group and a society, then the Society shall be preferred.

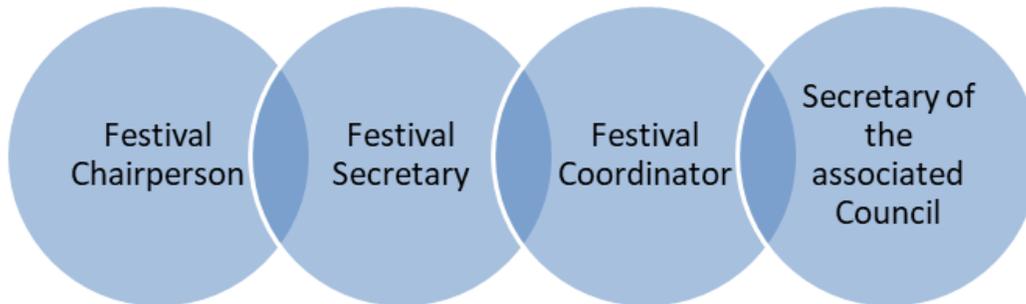
11. Festivals

- a.** The institute shall annually host three festivals (1 Cultural, 1 Technical, and 1 Sports) organized within the following framework.
- b.** All the festivals shall be organized under the aegis of Gymkhana.
- c.** There shall be a Board of Festival Organizers (BOFO) for organizing a particular festival.
- d.** Foundation Day shall be organized by Students' Gymkhana and financial aid from the institute should be given to appreciate the efforts put by society members..

11.1. Board of Festival Organizers (BOFO)

- a.** BOFO, on behalf of the institute and the student body, shall be responsible for organizing all the festivals.
- b.** BOFO shall be the highest executive body for the festival.
- c.** The BOFO shall issue all rules and regulations regarding the festival.
- d.** The BOFO shall be forming policy and execution-based decisions with regard to the organization and conduction of the festival.
- e.** BOFO shall consist of the following members:
 - i.** Festival Chairperson (President of the Students' Gymkhana)
 - ii.** Festival Secretary (General Secretary of the Students' Gymkhana)
 - iii.** The Secretary of the associated Council
 - iv.** The Festival Coordinator
- f.** The President, Students' Gymkhana shall be the Festival Chairperson and shall be the signing authority. His mandate shall be considered final and binding.
- g.** General Secretary, Students' Gymkhana shall be the Festival Secretary and the signing authority in financial matters.
- h.** The Secretary of the associated Council shall be in an advisory role to the festival coordinator.
- i.** The Presidential Council shall select a candidate with the consent of the Associate Dean (SA)/Dean (SA), which it deems fit to represent, adequately and appropriately, the interests of the student body as the festival coordinator.
- j.** The festival coordinator may or may not be a member of the students' Gymkhana.
- k.** The position of the Festival Coordinator may be occupied by the current Secretary of the associated Council, and then the BOFO shall (in this case) be a three-member body.

- I.** The BOFO shall enact the legislation of creating an organizing team, and it shall be the responsibility of the organizing team to assist the BOFO in organizing the festival efficiently and smoothly.



- m.** The BOFO, in association with the heads of various teams, shall form the Festival Core Team. The role of this body shall be to ensure the swift and smooth organization of the festival.

11.2. Festival Advisory Committee

- a.** The Associate Dean (SA)/Dean (SA) shall appoint a faculty advisory committee that shall provide the advisory role to the BOFO concerning the festival's organization.
- b.** Associate Dean (SA)/ Dean (SA) shall be the ex-officio Chairperson of the Advisory Committee.
- c.** The Chairperson, Advisory Committee, shall be the authority who, along with the BOFO, shall look into all aspects of the festival.
- d.** The Festival Advisory Committee shall look into all aspects of the festival and suggest the Core Team in terms of urgent matters.
- e.** Festivals shall be organized by a Core Team whose structure is defined below.
 - i.** Festival Advisory Committee
 - ii.** Board Of Festival Organizers (BOFO)
 - iii.** Head, Media, and Publicity
 - iv.** Head, Finance
 - v.** Head, Events
 - vi.** Head, Security

- vii. Head, Public Relations
- viii. Head, Corporate Relations
- ix. Head, Creatives
- x. Head, Web Operations
- xi. Head, App Operations
- f. However, the festival coordinators can add/remove/modify the departments in Core Team with the consent of the Festival chairperson.
- g. Heads can be more than one but not more than three.

11.3. Festival Coordinator

- a. On behalf of BOFO, the Festival Coordinator shall be responsible for the overall conduct of the festival, and his/her decision can be overruled only by Festival Chairperson or Associate Dean (SA)/Dean (SA).
- b. The Festival Coordinator can propose an extension of the Core Team as per his/her requirements to suit his/her festival plan.

11.4. Festival Core Team Members (Heads of various departments)

- a. They shall be a part of the Core Team to facilitate Festival Coordinator in their respective areas.
- b. They shall duly report all matters to the festival Coordinator, and the Festival Coordinator shall decide the task assigned to them on behalf of BOFO.

11.5. Appointment Procedures of Festival Core Team Members

The appointment procedure of the Core Team shall be as follows.

11.5.1. The Festival Coordinator

- a. The Presidential Council and Associate Dean (SA)/Dean (SA) shall make the final decision in this regard.
- b. The Presidential Council, Students Gymkhana, shall call nominations for other core team members (including the Festival Coordinators).

11.5.2. Festival Core Team

- a.** The BOFO shall appoint the festival Core Team with the approval of the Associate Dean (SA)/Dean (SA).
- b.** The Senators may be invited to attend the interview as observers.
- c.** The Festival Coordinator shall call the nominations for coordinators of different events, including the volunteers, and recommend the names to the Festival Chairperson for approval.

12. Prayaas

Prayaas, IIIT Allahabad is an earnest attempt to bring sunshine to the life of under privilege members of Society. It is a volunteer movement initiated by the student fraternity of IIIT-ALLAHABAD to ameliorate the lives of not-so-privileged kids. The activities under Prayaas initiative are described below:

- a. Prayaas conducts daily classes in the evening where they teach more than 180 children of the nearby villages from 5 pm to 6 pm free of cost.
- b. Prayaas also organizes various donation camps in different parts of Prayagraj.
- c. Students donate clothes, shoes, stationery, and other stuff collected from the IIIT Allahabad fraternity in every donation camp.
- d. Team Prayaas organizes regular workshops on menstrual hygiene, daily hygiene.
- e. Team Prayaas organizes workshops to raise awareness about child abuse.
- f. Team Prayaas organizes workshops to raise awareness about the importance of education in Society.
- g. In addition to that, Team Prayaas organizes the traditional celebrations of all festivals they have with the children in Prayaas premises.

12.1. Organization Structure of Prayaas

Team Prayaas has the following organizational structure:

- a. Coordinators (Two)
- b. Treasurer (one)
- c. Members and Volunteers (No limitation on the number)

12.2. Appointment Procedure of Prayaas

The coordinators and the treasurer for the Prayaas shall be selected by the previous coordinators and the senior Prayaas team in consultation with the faculty in charge of Prayaas.

12.3. Responsibilities of Prayaas

- a. The coordinators shall be responsible for all the ongoing activities in Prayaas.
- b. The coordinators shall select the members and volunteers for the team.
- c. Donation drives, workshops, festivals, etc., shall be the responsibility of the coordinators.

- d. The treasurer shall be responsible for maintaining all the finances of Prayaas, making arrangements of funds. He/She shall be responsible for all the financial matters of Prayaas.

12.4. Finance

- a. The institute shall open a donation account in the name of Prayaas.
- b. The account shall be managed in the office of Associate Dean (SA)/Dean (SA).
- c. All donations shall be received in the above-mentioned bank account only.
- d. The treasurer and faculty in charge of Prayaas shall be the signing authority for the account, and they shall be responsible for the budget allocation.

13. Representation

The Students' Gymkhana shall be represented by the President and the General Secretary in the entire Institute administrative bodies like the Academic Council, unless otherwise specified by the President or Associate Dean (Students' Affairs)/Dean (SA).

14. Powers of the Director

- a.** The Director, IIIT Allahabad, shall have the power to adjudicate any matter within and beyond this Constitution's scope.
- b.** The Director, IIIT Allahabad, shall have the power to adjudicate any dispute arising out of the implementation of this Constitution.
- c.** The decision of the Director, IIIT Allahabad, in all the cases mentioned above shall be final. However, the aggrieved person can appeal to the higher bodies of the institute.

15. Appeal

- a.** If anyone is not satisfied with the decision of the Director, IIT Allahabad, they can submit an appeal to the Board of Governors (BOG) of IIT Allahabad with proper justification.
- b.** The decision of the Board of Governors (BOG), IIT Allahabad, shall be binding for all the parties.